

Tuesday, May 11, 2010

The Board of County Commissioners met in regular session on **Tuesday, May 11, 2010 at 9:22 AM** with the following members present:

Charles W. Keiper II

Maureen T. Frederick

Christopher Smeiles

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It was moved by Maureen T. Frederick, seconded by Christopher Smeiles to approve the meeting minutes of the May 6, 2010 meeting. All in favor, motion carries

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Also attending throughout the day: Mike Sever, Record-Courier and Katherine Drew, shadowing Mr. Sever

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WOODLANDS AT ROBINSON

Present: Barb Fleischmann, Karen U’Halie

The Nursing Home Administrator presented the Board of Commissioners with samples of the crafts that the seniors have been working on. The Board of Commissioners agreed that the Nursing Home budget should cover the supplies for these crafts.

The Administrator advised that the Census is at 68 plus two in RMH whose beds are held but not paid for.

The Administrator showed the sample bags that the nursing home will partner with Premier Therapy to create. The cost for this purchase will be shared with Premier Therapy at 50%-50%. The Board of Commissioners needs to see the logo/slogan before the bags are printed; the Board also wants to know how much will be spent. Commissioner Frederick noted that the previous idea was tee-shirts and the Executive Assistant was to work with staff on the logo/slogan.

The Administrator has met other nursing home administrators in the area with two more meetings scheduled. She has made contact with Dermatology Professors at Kent State and will be at NEOUCOM today for the Senior Celebration of Achievement. She plans to place brochures at the Hartville Kitchen.

The Administrator will work with JoAnn Townend to use new vendors for the purchase of medical supplies at the nursing home.

Commissioner Smeiles stated that he spoke with the Nursing Home Maintenance staff yesterday and appreciates the frugality of staff, which is doing an amazing job of getting pricing down for services and in the ordering of supplies. The Administrator responded that she is impressed with all of the staff at the nursing home; they are knowledgeable and compassionate. She added that there will be staffing changes coming with some staff leaving to go to better paying positions.

Commissioner Smeiles wondered if the nursing home could offer private rooms temporarily to attract additional residents, using some of the 14.5 vacant rooms. He wondered what the competition is doing in that area and if those facilities are full? The Administrator responded that there are two or three private rooms now at The Woodlands under the private pay option. The Administrator noted that some private pay residents come and go but the nursing home depends on Medicare and Medicaid. The Board of Commissioners agreed that the nursing home should accommodate requests for private rooms and asked the Administrator to investigate the cost to outfit the private rooms with amenities such as a TV, internet access etc. to make the accommodations more attractive. Perhaps she could also check with current residents to determine who would be interested in using those services, if available.

Commissioner Smeiles added that he spoke with the Jeanette Messino at the Monday Ice Cream Social about current providers and the approval process. The Administrator noted that the nursing home can accept Medical Mutual as a provider through MMS which is a clearinghouse for insurances. This has always been the case, although there has been some confusion in the past. The Board of Commissioners agreed that the Administrator should make certain that all parties know that The Woodlands does accept Medial Mutual.

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10:05 AM In accordance with the Ohio Rev. Code Ann. 121.22(G)(1), it was moved by **Maureen T. Frederick**, seconded by **Christopher Smeiles** that the Board of Commissioners move into executive session to consider a departmental reorganization. **Also present: Human Resources Department Director Karen U'Halie and General Services Director Jim Manion.** Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

10:25 AM Upon conclusion of the above referenced discussion, it was moved by **Maureen T. Frederick**, seconded by **Charles W. Keiper II** that the Board of Commissioners move out of executive session. Roll call vote: Christopher Smeiles, Yea; Charles W. Keiper II, Yea; Maureen T. Frederick, Yea.

After exiting Executive Session, the Board of Commissioners took action by Journal Entry.

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PROSECUTOR

Present: Denise Smith

Review of Prosecutor's Pending List

1. Prosecutor Viglucci is reviewing the Legal Opinion for regarding the SWMD as a public utility.
2. Dave Brode has completed the review of the Dog Warden Fees for "Intact" Dogs.
3. Denise Smith advised the Board of Commissioners that Dave Brode sent Solid Waste Management District Director Bill Steiner a May 10th email regarding the request for a legal opinion regarding the sale of recyclables. The Board asked the Clerk to have Director Steiner forward that email to her for the Board of Commissioners' files and information.
4. Attorney Smith will contact JoAnn Townend to determine the status of the updated MOU for the Kent Courthouse.

- 5. The Board of Commissioners noted that the road in the Whispering Meadows Subdivision has been paved and the only remaining work is four monument boxes. Once that is complete, the Portage County lawsuit will be withdrawn.

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The Board of Commissioners discussed the May 4, 2010 correspondence from Judge John Enlow, Common Pleas Court, in which he advises the Board of Commissioners that two (2) upcoming murder cases will incur expenses of at least \$50,000. Attorney Smith suggested that the Board of Commissioners send Judge Enlow a correspondence noting the maximum limits in Resolution 99-377, Indigent Defense.

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Attorney Smith advised the Board of Commissioners that Attorney Leigh Prugh must reschedule the meeting this afternoon with the County Engineer and the Board of Commissioners regarding the Timberstone Subdivision. Clerk to coordinate. Commissioner Smeiles expressed his concern about delaying a decision, noting that if a deed is filed, the road must be built.

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REGIONAL PLANNING COMMISSION

Present: Todd Peetz

The Director reviewed the Regional Planning Commission Executive Committee agenda with the Board of Commissioners noting that the April 2010 Work Program shows that the Regional Planning Commission submitted two applications for the Farmland Preservation Plan, is finalizing the Shalersville Township land use map and future land use goals, objectives and policies, has made the solar/wind ordinance presentation to several townships, received seven subdivision applications, has worked with Deerfield Township on the ballot language for the November 2010 election/zoning resolution, has submitted a Farmers' Market grant application as the eligible entity, is working with Hiram College and the Portage Park District on a USDA Rural Business Opportunity Grant, met with Ravenna Mayor Bica to discuss membership, is working with Hiram College and Kent State on the possible development of a Fashion Design Market in Portage County, and has met with Portage County Chambers, zoning inspectors, economic development directors and city planners to talk about economic development issues. The group has agreed to meet monthly.

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Director Peetz stated that it would be appreciated if the Board of Commissioners would consider paying their next quarter Regional Planning Commission dues early.

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The Board of Commissioners attending the Senior Celebration of Achievement Luncheon at NEOUCOM.

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1:40 PM Board of Commissioners reconvened
Commissioner Keiper not attending

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WATER RESOURCES

Present: Harold Huff, Jeff Lonzrick, John Vence

- 1. **SIGNATURES/JOURNAL ENTRY** Twin Lakes WWTP Preliminary Treatment – Approval for Driveway Reconstruction/Hold – the project must be bid.
- 2. **SIGNATURE/JOURNAL ENTRY** - Agreement Amendment Request to URS contract for Streetsboro Biosolids Reduction facility, Project ST-4 (08-100)/Journal Entry
- 3. **SIGNATURE** - Authorization for Commissioner Keiper to sign the USDA Operating Budget for the Aurora Meadows project/Journal Entry

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COUNTY ENGINEER & ASSISTANT PROSECUTOR – cancelled – to be rescheduled

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CITY OF RAVENNA/FAMILY & COMMUNITY SERVICES

Present: Ravenna Mayor Bica and Kim Cecora, Ravenna Legal Counsel; F&CS Director Mark Frisone; Diane Smith, Record-Courier

The group is meeting today to discuss the inclusion of the Family & Community Services application for the demolition of White Rubber building in Ravenna in the 2010 CDBG program. The Board of Commissioners noted that they received an email from Regional Planning Commission’s Eileen Stiffler advising that she contacted Carol Guercio, the Ohio Department of Development OHCP Field Representative, who advised that Portage County may be eligible for a waiver that may be obtained for the 49% limit on slum/blight for the Formula Grant. The Board of Commissioners also noted that Ms. Stiffler will send an email to Ms. Guercio on Friday, May 14th explaining the request for a waiver and the proposed activities and requesting the waiver in writing.

Mr. Cecora asked of the use of the Portage County Section 17 RLF for the project is off the table; the Board of Commissioners responded yes, because of the payback requirement. Mayor Bica added that, once the building is demolished, the city plans to take ownership and hopes to create parking for the Senior Center. The city would like to redevelop the property, which is in Phase II of the clean-up process. This project will enhance the clean-up application.

The Board of Commissioners agreed that the inclusion of the Family & Community Service demolition project is contingent upon the county receiving the slum and blight waiver from the Ohio Department of Development.

The Board of Commissioners also discussed a back-up project for the Formula and agreed to consider a countywide home repair program, which would also allow the residents of the Aurora Meadows neighborhood to access funds for laterals.

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The Department of Budget & Financial Management presents the following items for Board consideration:

Resolutions

1. Cash Advance Repayment from Fund 5506 to Fund 5400/10-0447
2. Close Fund 5312, PCS State Route 44 Vacuum/10-0448

Other

3. Journal entry approval(s):
 - a. Payment of Invoice for Prosecutor’s grant
 - b. Clerk Of Courts Separation Payout Budget Request

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RESOLUTION No. 10-0443 - RE: APPROVAL OF JOURNAL VOUCHERS/ENTRIES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Ohio Revised Code requires that warrants be approved by the Board of Commissioners prior to their issuance, and

WHEREAS, there are other similar financial transactions defined as journal vouchers/entries that are dissimilar in that they are used to pay for charges for services from one county department and/or fund to another department and/or fund and thus are processed in lieu of issuing a warrant, and

WHEREAS, the Journal Vouchers/Entries are recommended by the County Auditor’s Office for review and approval by the Board of Commissioners; now therefore be it

RESOLVED, that the Board of Commissioners approves the following Journal Vouchers/Entries as presented by the County Auditor’s Office:

05/07/10	227	\$ 105,122.48
05/10/10	257	139,889.54
05/10/10	259	1,250.00
05/10/10	260	440.00
05/10/10	258	101.18
05/06/10	160	6,960.00
Total		\$ 253,763.20

and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in

those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0444 - RE: ACCEPTANCE OF THEN AND NOW CERTIFICATIONS FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, Ohio Revised Code Section 5705.41 (D)(1) authorizes the expenditure of moneys, provided a certificate of the County Auditor is supplied stating that there was at the time of the making of such contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any previous encumbrances (Then and Now Certification), and

WHEREAS, the Then and Now Certification is recommended by the State Auditor’s Office, the Portage County Auditor’s Office, and the Portage County Prosecutor’s Office, and

WHEREAS, a listing of expenditures, attached hereto as Exhibit “A” and incorporated herein by reference, has been certified by the County Auditor according to Ohio Revised Code section 5705.41 (D)(1); now therefore be it

RESOLVED, that the expenditures listed herein are properly certified by the County Auditor in the amount of **\$4,491.83** as set forth in Exhibit “A” dated **May 11, 2010** shall be paid; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0445 - RE: APPOINTMENT TO THE PORTAGE COUNTY DISTRICT LIBRARY BOARD OF TRUSTEES.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, there is a need for appointment to the Portage County District Library Board of Trustees; now therefore be it

RESOLVED, that the Portage County Board of Commissioners does hereby appoint the following member for a seven-year term commencing June 13, 2010 through June 13, 2017:

Todd Puster
9739 Page Road
Streetsboro, Ohio 44241

And be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meetings open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0446 - RE: PORTAGE COUNTY APPOINTMENT TO THE GEUGA-ASHTABULA-PORTAGE PARTNERSHIP WORKFORCE INVESTMENT BOARD (GAPP WIB).

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following Resolution be adopted:

WHEREAS, the Portage County Board of Commissioners, in collaboration with the Boards of Commissioners from Geauga County and Ashtabula County, created a three county Regional Workforce Investment Area and Workforce Investment Board, in conjunction with the Federal Workforce Act of 1998, called the GAPP WIB; now therefore be it

RESOLVED,

that the Portage County Board of Commissioners appoints the following to the Geauga-Ashtabula-Portage Partnership Workforce Investment Board (GAPP WIB) for a three - year term effective immediately and expiring May 11, 2013.

Category	Name	Agency/Business
Economic Development Member	Kerry Macomber	City of Ravenna Economic Development Director P.O. Box 1215 210 Park Way Ravenna, OH 44266

and be it further

RESOLVED,

that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice vote as follows:

Charles W. Keiper II, Yea;

Christopher Smeiles, Yea;

Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0447

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RE:

CASH ADVANCE REPAYMENT- FROM FUND 5506, PCW BRIMFIELD BOOSTER PS TO FUND 5400, PCW GENERAL ADMINISTRATION

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS,

on May 1, 2007, the Board of Commissioners adopted Resolution No. 07-0412, approving a cash advance in the amount of \$ 448,537.00 until permanent financing was obtained for the Brimfield Booster PS Construction Project, and

WHEREAS,

Fund 5506 has received permanent financing; now therefore be it

RESOLVED,

that the following cash advance repayment be made in the amount of \$ 448,537.00:

FROM:

FUND 5506 PCW BRIMFIELD BOOSTER PS

ORGCODE – 55060609
Project: 00075
Debit Expense Account
Object Code -921000 – Advance-out Returns \$ 448,537.00

TO:
FUND 5400, PCW GENERAL ADMINISTRATION
ORGCODE – 540040D2
Project: 00075
Credit Revenue Account
Revenue Source -291000 – Advance-in Repayment \$ 448,537.00

and be it further

RESOLVED, that the County Auditor is hereby requested to make said cash advance repayment by Journal Entry, and that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget & Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keeper II, Yea; Christopher Smiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-0448 - RE: CLOSING OF FUND 5312, PCS STATE ROUTE 44 VACUUM

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

WHEREAS, fiscal activity has ceased in Fund 5312, PCS State Route 44 Vacuum Sewer, all payments have been made and the Treasurer’s Cash Balance is \$0.00; now therefore be it

RESOLVED, that Fund 5312, PCS State Route 44 Vacuum is hereby closed; and be it further

RESOLVED, that a certified copy of this resolution be filed with the County Auditor, the Water Resources Department and the Department of Budget and Financial Management, and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Voice Vote as Follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTION No. 10-449 - RE: BILLS APPROVED AND CERTIFIED TO THE PORTAGE COUNTY AUDITOR FOR PAYMENT.

It was moved by Maureen T. Frederick, seconded by Christopher Smeiles that the following resolution be adopted:

RESOLVED, that the bills were approved and certified to the County Auditor for payment, contingent upon the review of the Portage County Internal Auditor or other designee on May 11, 2010 in the total payment amount of **\$297,912.82 for Funds 0001-7002** as set forth in the Accounts Payable Warrant Report on file in the office of the Portage County Auditor; and be it further

RESOLVED, that the Board of Commissioners finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in meeting open to the public in compliance with the law including Section 121.22 of the Ohio Revised Code.

Roll call vote as follows:

Charles W. Keiper II, Yea; Christopher Smeiles, Yea; Maureen T. Frederick, Yea;

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RESOLUTIONS

May 11, 2010

1. Approval of Meeting Minutes from the May 6, 2010 regular Board Meeting as presented.
2. Approve the Bills as presented by the County Auditor and reviewed by the Department of Budget & Financial Management./10-0449
3. Approve the Journal Vouchers as presented by the County Auditor./10-0443

4. Approve Then & Now as presented by the County Auditor./10-0444
5. Appointment to the Portage County District Library Board of Trustees – Todd Puster./10-0445
6. Portage County appointment to the Geauga-Ashtabula-Portage Partnership Workforce Investment Board (GAPP WIB) – Kerry Macomber./10-0446

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INVITATIONS/MEETING NOTICES

May 11, 2010

1. Invitation from the Portage County Township Association for the next dinner/meeting on Saturday, May 15, 2010, 6:00 PM at the Atwater Town Hall.
2. Invitation from the Mental Health & Recovery Board of Portage County for the Annual Recognition Event honoring Portage County Health District, other local health departments and the Portage County Homeland Security and Emergency Management Agency at a reception on Thursday, May 27, 2010, 5:00-7:00 PM, at The Tannery in Kent, 6:00 PM.
3. Invitation from NEOUCOM for the Commencement Dinner honoring Mary Woolley, President of Research! America on Friday, May 14, 2010, 6:30 PM, in the Ralph Regula Conference Center at NEOUCOM.
4. Meeting notice for the AMATS Policy Committee meeting on Wednesday, May 19, 2010, 1:30 PM, Martin University Center South Room, Akron.

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INCOMING CORRESPONDENCE

DISCUSSION

May 11, 2010

1. May 4, 2010 correspondence from Judge John Enlow, Common Pleas Court, regarding two (2) murder cases and each case will incur expenses of at least \$50,000. Referred to Department of Budget & Financial Management.
2. April 30, 2010 correspondence from Ohioans for Livestock Care, including a coalition endorsement form for Board completion if desired.
3. May 5, 2010 e-mail from Audrey Tillis, Department of Budget & Financial Management regarding the National GFOA membership.
4. May 6, 2010 e-mail from Bob Wrentmore, Building Department, regarding annual truck cleaning.

5. May 6, 2010 memo from Charlene Badger, Executive Assistant, regarding a quote of \$200.00 from Tucker Image Design Group for a formal photo of the Veterans Memorial. Does the Board wish to encumber \$200.00 for this purpose?

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JOURNAL ENTRY

May 11, 2010

1. Board of Commissioners’ authorization requested to allow Steve Pisarchik, an Apprentice Falconer, to walk county owned property behind the Portage County Water Resources Department Laboratory, Portage County Justice Center, Portage County Juvenile Detention Center and Dog Warden Facility located on Infirmary Road, during falconry season which runs through March 10, 2011.

2. Board of Commissioners’ authorization requested to pay from the General Fund 0001 Memorial Day Expenses Org. 09030004 Object No. 426100, by the Veterans Service Commission, to each entity applying for assistance to aid in defraying the expenses of Memorial Day activities, as stipulated in ORC Section 307.66, as follows:

• Catholic War Veterans #1954	\$500.00
• Catholic War Veterans #1325	\$500.00
• Ravenna Disabled American Veterans #26	\$500.00
• Deerfield American Legion #713	\$500.00
• Mantua American Legion #193	\$500.00
• Mantua American Legion Auxiliary #193	\$100.00
• Ravenna American Legion #331	\$500.00
• Ravenna American Legion Auxiliary #331	\$100.00
• Ravenna American Legion Sons #331	\$100.00
• Streetsboro American Legion #685	\$500.00
• Streetsboro American legion Auxiliary #685	\$100.00
• Windham American Legion #674	\$500.00
• Aurora Veterans of Foreign Wars #2629	\$500.00
• Garrettsville Veterans of Foreign Wars #5067	\$500.00
• Kent Veterans of Foreign Wars #3703	\$500.00
• Mogadore Veterans of Foreign Wars #8487	\$500.00
• Ravenna Veterans of Foreign Wars #1055	\$500.00
• Ravenna Veterans of Foreign Wars Ladies Auxiliary #1055	\$100.00
• Ravenna Veterans of Foreign Wars Men’s Auxiliary #1055	\$100.00
• Streetsboro Veterans of Foreign Wars #9716	\$500.00
• Streetsboro Veterans of Foreign Wars Auxiliary#9716	\$100.00
TOTAL	\$7,700.00

3. The Board of Commissioners received the May 6, 2010 notice from Grants Administrator Daniel Banks, indicating his last day of employment will be Friday, May 21, 2010.

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REFERRED

May 11, 2010

1. April 30, 2010 correspondence from Cecilia Swanson, Portage County District Library, regarding Board of Trustee member Todd Puster's term of office which expires June 13, 2010. Referred to Executive Assistant.
2. May 4, 2010 correspondence from Sylvia Chinn Levy, NEFCO, regarding NEFCO's Regional Comprehensive Economic Development Strategy (CEDS) Committee Coordinator vacancy (Bob Harris). Referred to the Executive Assistant.

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PLEASE ADD TO YOUR AGENDA

May 11, 2010

1. May 10, 2010 e-mail from Leigh Prugh, Prosecutor's Office, regarding Whispering Meadows.
2. May 10, 2010 e-mail from Major Dennis Missimi, Sheriff's Department, regarding the status of vehicle projects.

INFORMATION ONLY

May 11, 2010

1. The Board of Commissioners received the meeting minutes from February 20, 2010 as presented by the Portage County Township Association.
2. May 4, 2010 correspondence from Judge Laurie Pittman, Common Pleas Court to the US Department of Justice, in support of the application made by the Portage County Adult Probation Department on behalf of the Community Integration Socialization Program (CISP).
3. The Board of Commissioners received the May 7, 2010 Weekly Traffic Advisory as presented by Ohio Department of Transportation.
4. May 4, 2010 correspondence from Mickey Marozzi, County Engineer to Janet Esposito, County Auditor, regarding the 12th Installment of the 25 year loan for the construction of Portage County Engineer's New Central Facility \$105,122.48.

Journal Entry

May 11, 2010

Motion by Maureen T. Frederick, seconded by Christopher Smeiles to approve the following actions:

1. The Board of Commissioners authorized Steve Pisarchik, an Apprentice Falconer, to walk county owned property behind the Portage County Water Resources Department Laboratory, Portage County

Justice Center, Portage County Juvenile Detention Center and Dog Warden Facility located on Infirmary Road, during falconry season, which runs through March 10, 2011. The Board of Commissioners directs the Internal Services Department to prepare the necessary resolution and agreement for processing.

2. The Board of Commissioners authorized payment from the General Fund 0001 Memorial Day Expenses, Org. 09030004, Object No. 426100, by the Veterans Service Commission, to each entity applying for assistance to aid in defraying the expenses of Memorial Day activities, as stipulated in ORC Section 307.66, as follows:

• Catholic War Veterans #1954	\$500.00
• Catholic War Veterans #1325	\$500.00
• Ravenna Disabled American Veterans #26	\$500.00
• Deerfield American Legion #713	\$500.00
• Mantua American Legion #193	\$500.00
• Mantua American Legion Auxiliary #193	\$100.00
• Ravenna American Legion #331	\$500.00
• Ravenna American Legion Auxiliary #331	\$100.00
• Ravenna American Legion Sons #331	\$100.00
• Streetsboro American Legion #685	\$500.00
• Streetsboro American legion Auxiliary #685	\$100.00
• Windham American Legion #674	\$500.00
• Aurora Veterans of Foreign Wars #2629	\$500.00
• Garrettsville Veterans of Foreign Wars #5067	\$500.00
• Kent Veterans of Foreign Wars #3703	\$500.00
• Mogadore Veterans of Foreign Wars #8487	\$500.00
• Ravenna Veterans of Foreign Wars #1055	\$500.00
• Ravenna Veterans of Foreign Wars Ladies Auxiliary #1055	\$100.00
• Ravenna Veterans of Foreign Wars Men's Auxiliary #1055	\$100.00
• Streetsboro Veterans of Foreign Wars #9716	\$500.00
• Streetsboro Veterans of Foreign Wars Auxiliary#9716	\$100.00

TOTAL **\$7,700.00**

3. The Board of Commissioners accepted with regret the May 6, 2010 resignation of Grants Administrator Daniel Banks, effective close of business on Friday, May 21, 2010.
4. The Board of Commissioners accepted with regret the May 11, 2010 notice of retirement from Portage County Department of Job & Family Services Director Anita Herington, effective August 31, 2010.

5. The Board of Commissioners signed the Personnel Action Form acknowledging the retirement of Portage County Department of Job & Family Services Director Anita Herington, effective August 31, 2010, as presented by Director Anita Herington.
6. The Board of Commissioners accepted the recommendation of Portage County Water Resources Department Director Harold Huff and authorized the department to coordinate the amendment to the URS contract for Streetsboro Biosolids Reduction facility, Project ST-4 (08-100) with the Internal Services Department.
7. The Board of Commissioners authorized Commissioner Keiper to sign the USDA-RD Form RD-442-7, Operating Budget for the Aurora Meadows Project from January 1, 2010 to December 31, 2010, as presented by Director Harold Huff, Portage County Water Resources Department.
8. The Board of Commissioners signed the May 11, 2010 correspondence to Portage County Auditor Janet Esposito requesting that Auditor's staff debit Fund 1493, Collaboration Advocates Grant and Credit Fund 1481, Prosecutors State Grant, as presented by the Department of Budget & Financial Management as follows:

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Amount</u>	<u>Description</u>
Debit:	14930014	400000	9B03S	\$ 5,412.75	Contract Services
Credit:	14813001	152000	9A75S	\$ 5,412.75	Contract Services

9. The Board of Commissioners accepted the recommendation of Department of Budget & Financial Management Director Audrey Tillis and authorized the supplemental budget amendment in the amount of \$3,923 to fund the retirement payout of Linda Yeager, Portage County Clerk of Courts, from the General Fund Separation Contingency.
10. The Board of Commissioners authorized the hire of Sean Roseman as an RN Supervisor at The Woodlands at Robinson replacing Carmella Coia, contingent upon a physical and drug screen, as presented by Nursing Home Administrator Barb Fleischmann.
11. After meeting with Human Resources Department Director Karen U'Halie and General Services Director Jim Manion in an Executive Session today, the Board of Commissioners agreed to temporarily reassign the General Services Director to the Solid Waste Management District on a part-time basis as the Operations Director, effective immediately.
12. The Board of Commissioners accepted the recommendation of the Executive Assistant and authorized the hire of Tucker Image Design Group in Kent to take professional photos of the Portage County Veterans Memorial at a cost not to exceed \$200.00. The Board of Commissioners agreed that they would expect to see proofs before the final photo is chosen.
13. On May 4, 2010, the Board of Commissioners accepted the recommendation of the Portage County Dog Warden and authorized the hire of Anthony Marozzi and Cynthia Tuck as part time seasonal Canvassers beginning Monday, May 10, 2010 through Friday, September 17, 2010 to help canvass

Portage County for compliance on dog tag issues, as presented by Human Resources Department Director Karen U’Halie.

Today, the Board of Commissioners noted that Cynthia Tuck is not available for hire and authorized the Dog Warden to hire Matthew McCoy in place of Ms. Tuck beginning after Monday, May 10, 2010 through Friday, September 17, 2010 to help canvass Portage County for compliance on dog tag issues, as presented by Human Resources Department Director Karen U’Halie. The Board of Commissioners notes the hire of Mr. McCoy is contingent upon the applicant passing a pre-employment physical and drug screen.

All in favor, motion carries.

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We do hereby certify that the foregoing is a true and correct record of the Portage County Board of Commissioners’ meeting on **May 11, 2010**. There being no further business to come before the Board, it was moved by Christopher Smeiles, seconded by Maureen T. Frederick to adjourn the official meeting at **10:50 AM**. All in favor, motion carries.

Charles W. Keiper II, President

Maureen T. Frederick, Board Member

Christopher Smeiles, Vice President

Deborah Mazanec, Clerk

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